

WENLOCK CHURCH OF ENGLAND JUNIOR SCHOOL

Learning and growing together within the love of God



GUIDELINES ON PRECAUTIONS IN THE EVENT OF A BOMB ALERT

October 2015

The following guidelines are issued in the event of a suspect package being identified or the school receiving a telephone bomb threat.

1. The regular occupants of a building are those who know the building best and are in the best possible position to identify if anything is wrong or different. Everyone using the building is encouraged to be vigilant, to look out for anything unusual and to be alert for anything that should not be there, or accounted for or is out of place.
2. It is possible that school will receive a telephone bomb threat at some time. Anyone who receives a telephone threat or warning must remain calm and try to obtain as much information as possible from the caller. If possible the head teacher or person in charge should be advised of the threat while the call is taking place.
3. The head teacher or person in charge should decide if immediate evacuation is considered necessary and then inform the police.
4. If evacuation is decided upon the fire alarm should be operated, the normal fire alarm procedure should follow but if the agreed dispersal points are in the vicinity of the suspect package an alternative place of safety identified. This may be the school playing field.

At Wenlock C of E Junior School we give regular thought to how values can be used to support the child as a reflective learner and promote equality through quality teaching and learning. The school recognises and values all individuals no matter what their ethnicity, gender, disability and special educational need and social background.

Reviewed: October 2015
Review date: October 2018