

WENLOCK CHURCH OF ENGLAND JUNIOR SCHOOL



Learning and growing together within the love of God

CHARGING AND REMISSIONS POLICY

June 2016

The School's policy on charging is in line with the regulations of the 1988 Reform Act and LEA guidelines.

Aims

We aim to provide a broad, balanced curriculum for all pupils within our care. However, it is recognised that many educationally valuable activities have been, and will continue to be, dependent on financial contributions in whole or part from parents. Without that financial support, the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

Admissions

There is no charge for admissions.

School Meals

There is no charge for children who are entitled to free school meals. Pupils who are not entitled to free school meals will be charged a set amount decided by the Governing Body of the school.

Day and Part Day Educational Visits and Visitors to School

For visits occurring during school time the Headteacher will invite a voluntary contribution from parents to meet the cost of the visit. Every effort will be made to keep these costs reasonable.

However, where voluntary contributions are insufficient to cover the costs involved, the visit or activity may be cancelled. Many of these visits are subsidised from the school budget.

Swimming Lessons

Depending on the school budget situation the Headteacher may invite parents to make a voluntary contribution to cover the costs of travelling to the swimming pool by coach.

The school will pay for the cost of the swimming lessons.

Out of School Hours Clubs

Where an external instructor or facilitator is employed to run an out of school hour's activity or club parents will be charged at the full cost of the activity.

Participation in any optional extra activity will be on the basis of parental choice and a willingness to pay the charges. The school will need to have the agreement of parents before organising the provision of an optional extra where charges will be made.

Residential Visits Outside School Time

Parents will be charged for the full cost including transport, board and lodging of the visit.

Music Tuition Within School Hours

Teachers from the LA peripatetic music service provide a range of music lessons during the school day and parents are required to cover the cost of these lessons.

Extended Services

The school is dedicated to providing a well-rounded and extensive education for our students which may include some extra-curricular activities (extended services). Extended services enable the school to provide:

- high-quality learning opportunities either side of the school day
- ways of intervening early when children are at risk of poor outcomes
- ways of increasing pupil engagement
- ways of improving outcomes and narrowing gaps in outcomes between different groups of pupils.

At present there is no charge for providing these services but this will be reviewed annually.

Classroom Materials

No charge is made for materials and equipment although a voluntary contribution from parents/carers may be invited to cover the cost of any exceptional activity.

Damage to Property and Breakages

Where school property has been wilfully damaged by a student or associated third party the school may charge those responsible for some or all of the cost of repair or replacement.

Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may charge some or all of the cost to those responsible.

Whether or not these charges will be made will be decided by the headteacher and dependent on the situation.

Non-Payment of Charges/Invoices

Where a charge is levied that is not a voluntary contribution and the parent/carer has given an undertaking to pay or where a charge is levied to pay for an item damaged or lost due to negligence or wilful behaviour, failure to pay will result in the debt being referred to the Local Authority Legal Department for recovery.

Remissions and Concessions

The school will give consideration to the remission of charges to parents or carers who attract the Pupil Premium.

Children of families who receive these payments are also entitled to free school meals. Parents who are eligible for the remission of charges will be dealt with confidentially.

The headteacher and chair of governors will authorise the remission of charges.

The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the governing body and headteacher.

Review.

This policy will be reviewed annually by the Governing Body Finance and Personnel Committee and may be amended if appropriate. Any eventuality not covered by this policy will be considered by the Headteacher and the Governors and a decision made with guidance from the LA policy on charging.

At Wenlock C of E Junior School we give regular thought to how values can be used to support the child as a reflective learner and promote equality through quality teaching and learning. The school recognises and values all individuals no matter what their ethnicity, gender, disability and special educational need and social background.

Review Date: June 2016

Date of next review: June 2017

To be reviewed every year